

Two Internship Openings The Academy at Harvest Rain

Interested in an engaging, hands-on internship experience? Are you ready to use your talent and classroom experience to help Georgia kids succeed? Then we hope to hear from you. Let's explore this opportunity to collaborate and serve South Fulton's youth!

We are looking for bright, sharp-minded interns to help us in fulfilling our school's vision for 2017. This opportunity is unpaid, yet very ripe with transferable skills, resume building and practical experience. Our hope is that your bright ideas will have a lasting impact on this organization. We will commit to coaching you in building this experience into a strong resume entry and be available for your future references.

At the Harvest Rain Academy, pupils receive access to high quality child development services regardless of their income status. Our children thrive with us, becoming developmentally ready to enter primary & secondary school and excel. We prepare them to be life-long students passionate about school with positive, happy attitudes towards learning. Harvest Rain is a nonprofit 501(c)3 organization serving youth and their families regardless of their ability to pay.

Eligibility Requirements

--3.0 or greater GPA and can commit to 8-10 hours per week; willing to travel on site and work remotely when projects allow

--Must be an undergraduate **junior** or **senior** or enrolled in a graduate program

--Must have excellent written and verbal communication skills with a strong attention to detail.

--Good analytical skills

Things To Consider When Applying

How would you rate your creativity and ability to self-initiate and find innovative solutions? Be prepared to share examples of when you were curious, asked the right questions and brought forth new, usable ideas.

Haste does make waste; however we want to know can you produce results on time-sensitive projects. What would you say about your ability to plan, review, implement and evaluate change quickly?

There isn't a career maven in any industry that has all the right answers. The *real* champions always have all the right questions. Speak on your ability to take delegation, and then work projects with intuitive thinking. What classes or experiences have you had that may have strengthened this ability.

Apply directly by emailing a Cover Letter specific to the internship you are applying to:

ldudley@harvestrain.org

Cover Letters Must Be Received by **Friday January 20th** for considering. Applicants will be called for interviews the week on January 23rd. Callbacks are determined by the level of communication, skill set and desire to grow expressed in your cover letter.

Can't wait to hear from you!

Marketing & Development Intern

Best Suited For Students Interested In:
Marketing, Public Relations, Public Administration, Nonprofit Leadership, Social Leadership, Educational Leadership, Community Building and Social Change

The position will assist in the development and implementation of marketing and public relations strategies. This will be accomplished through developing, maintaining and expanding Harvest Rain's marketing channels/methodologies. This position is most suitable for a self-starter with a very creative work style who thrives on design. It will support in researching and cultivating supporters and volunteers. This includes creating and managing donor data, tracking fundraising efforts and supporting event logistics related to the 2017 fundraising campaign. This is an excellent opportunity for a highly organized and motivated individual to develop skills in nonprofit development work.

- Organize a marketing calendar, create content for outreach/program, fundraising and event advertising including organizing cross-platform content strategies; drafting and editing copy for social channels
- Research and create new audiences, including electronic and snail mailing lists
- Collect 'heart stings' stories to share with key stakeholders and the community at large
- Assist in the planning and execution of fundraising events; provide logistical support in event management like vendors, event timeline, day-of support and other duties
- Research, develop and maintain lists of potential volunteer groups and individuals; Assist with volunteer recruitment, recognition and training

Data Analytics & Management Intern

Best Suited For Students Interested In:
Archival Studies, Data Services, Business Intelligence, Mathematics, Business Analytics, Statistics, Analytic Consulting, Information Systems, Quantitative Science, Business Management, Computer Science

The position will support customer relationship management (CRM) and data analysis, developing process improvements and standard operating procedures. This will be accomplished by increasing efficiency, improving data quality and accuracy in analysis. The successful candidate will have a curiosity for data and be passionate about related technology with some experience using analytic tools such as Excel, SQL and BI.

- Use sound judgment to identify, structure and streamline moderately complex data collection and analysis
- Filter, clean, and prepare data; integrate data from various disparate data sources for analysis; sources include CRM, educational assessment and business intelligence software
- Design dashboards that track key metrics and provide actionable insights
- Summarize and present findings in graphs and other visualizations;
- Develop an execution roadmap to implement a data calendar
- Organize data cycle into a calendar with action items